

## 2023 SHECP Summer Internship Listings

### Community & Individual Services

Agency	Internship Overview	City	State	Website
Asylee Women Enterprise	Interns will assist advocacy and TVAP (trafficking victims assistance program) in providing direct case management services including but not limited to: assisting Advocates with providing orientations to clients, public transit orientations, accompanying clients to appointments, assisting with leading day program classes and activities, assist with case noting and other data tracking, assisting with mentorship program events and activities.	Baltimore	MD	<a href="https://www.asyleewomen.org/">https://www.asyleewomen.org/</a>
Casa Marianella - Adult Shelter	Interns help manage the shelter doing shifts along with other staff members. Duties include helping residents with their needs, helping former residents who come back to the shelter for mail or questions, and helping donors who bring food and clothing. Interns will work as part of a team of 16 people to do the work collaboratively.	Austin	TX	<a href="http://casamarianella.org">casamarianella.org</a>
Central Outreach & Advocacy Center	The Outreach Advocate will work one on one with guests experiencing homelessness. The Advocate will assist someone navigate the steps to obtaining state identification, and provide other necessary referrals.	Atlanta	GA	<a href="http://centrалоac.org">centrалоac.org</a>
Committee on Temporary Shelter	COTS daytime drop-in program for single adults who are homeless or at risk of losing their homes, this position provides consistent, on-going support to clients by upholding a safe and positive program environment; coordinates and facilitates the noontime meal; and creates opportunities for social engagement through informal activities (i.e. garden project, softball games) and formal groups (i.e. job support, nutrition).	Burlington	VT	<a href="https://cotsonline.org">https://cotsonline.org</a>
Committee on Temporary Shelter	Family Shelter Staff members' primary responsibilities are to assure the safety and well-being of persons and property in the Family Shelter; to support shelter residents in their search for permanent	Burlington	VT	<a href="https://cotsonline.org">https://cotsonline.org</a>

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	housing; to sign in and orient residents to shelter life; and to enforce the applicable rules and policies.			
Committee on Temporary Shelter	Single Adult Shelter Staff work evening shifts and are responsible for signing in and monitoring guests experiencing homelessness and for enforcing the policies and rules established by COTS to ensure the overall health and safety of guests and the Waystation emergency shelter facility.	Burlington	VT	<a href="https://cotsonline.org">https://cotsonline.org</a>
Covenant House	Working with the participants that visit our pantry, restocking, collecting data	Charleston	WV	<a href="http://wvcovenanthouse.org">wvcovenanthouse.org</a>
Foundation Communities - Prosper Centers	Collect stories from Financial Wellness Program participants to share in outreach materials, attend events at housing property locations to distribute information about Financial Wellness Programs to residents, and shadow Emergency Assistance application appointments and help with follow-up.	Austin	TX	<a href="https://foundcom.org/prosper-centers/">https://foundcom.org/prosper-centers/</a>
Intersection of Change	The intern will be helping our Director of Development with grant research, grant applications, outreach to past and future IOC supporters, learning how to update financial records, and creating social media posts. The intern will get a very hands-on learning experience on how to keep a nonprofit running from the resource development side!	Baltimore	MD	<a href="http://www.intersectionofchange.org">www.intersectionofchange.org</a>
Miriam's Kitchen	Working with individual's experiencing chronic homelessness to connect them to housing resources, substance abuse, and mental health resources. Administrative duties such as mail operations, for our drop in center.	Washington	DC	<a href="https://www.miriamskitchen.org/">https://www.miriamskitchen.org/</a>
PACT's Southeast Early Head Start Early Head Start Wee Cuddle &	SHECP interns provide support to the daily operations and programming at PACT Southeast Early Headstart. Interns are introduced to the core concepts of Parent-Child Attachment and related Infant Mental Health interventions, trained in evidence-	Baltimore	MD	<a href="https://www.kennedykrieger.org/community/initiatives/pact/program-services/therapeutic-nursery">https://www.kennedykrieger.org/community/initiatives/pact/program-services/therapeutic-nursery</a>

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Grow Program - Kennedy Krieger Institute	based curriculums, and given the opportunity to participate as members of an interdisciplinary team. Interns will also have the opportunity to support day-to-day operations in the classroom, help facilitate family programming, and more.			
Remerge, Inc.	<p>We operate within a historically black community, Sweet Auburn, that was once a thriving social and economic hub but has seen disinvestment and decline in recent decades. We build communities of peace and activate others for the life transforming work of reconciliation. Relationship building is fundamental to our work - whether connecting with our neighbors who are experiencing homelessness or collaborating with other organizations on special projects; we work with a diverse set of stakeholders to design and implement solutions to community challenges.</p> <p>This internship involves a high level of personal interaction with a diverse range of people, creative problem-solving, and an opportunity to understand the simplicity and complexity of community building. The intern will gain exposure to and help where needed in the facilitation of workshops, coordination of community art activations, neighborhood coffee hours and walks, and may be asked to assist with any of our other ongoing or developing programs.</p> <p>The intern will also have the space and support to pursue areas of interest that align with the community's needs. This maybe in testing new ideas for existing programs, piloting a new program, or pursuing another project that they identify as they learn about Sweet Auburn and the work of Remerge. We are open to explore intern involvement in research, marketing, or another capacity based on the applicant's skillset and interests.</p>	Atlanta	GA	<a href="http://www.remerge.org">www.remerge.org</a>

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Rockbridge Area Relief Association (RARA)	Summer Program Assistant- Assist staff and volunteers with the Neighborhood Grocery and HelpLine. Coordinate the Color Me Healthy Summer Produce Market. Assist with other projects based on interests, skills, and organizational needs.	Lexington	VA	<a href="http://www.raralex.org">www.raralex.org</a>
Sacred Heart Center	Summer Camp Counselor; assist Director with planning and preparation for camp, guide and monitor children, plan and lead activities, manage camper behavior with positive discipline, coordinate logistics.	Richmond	VA	<a href="https://schrichmond.org">https://schrichmond.org</a>
Sacred Heart Center	Intake and Reception Assistant; assist with intake phone calls for, among others, food pantry, financial resources navigation, career navigation, financial assistance, and case management referrals.	Richmond	VA	<a href="https://schrichmond.org">https://schrichmond.org</a>
St. John Center	The Shelter Aide will complete intake assessments with people experiencing homelessness and help direct them to resources. They will also provide services to day shelter clients, including assisting with phone calls and completing paperwork for housing, government benefits, and ID services. The Shelter Aide will interact with people who have substance abuse disorder, significant trauma history, and/or vulnerable medical needs.	Louisville	KY	<a href="http://stjohncenter.org">stjohncenter.org</a>
Saint Joseph’s Carpenter Society	Internships are custom tailored to each individual intern's needs. Each intern will have exposure to various portions of SJCS, including but not limited to, affordable housing development, housing and rental counseling, lead remediation, weatherization and home repair services, neighborhood planning, community engagement, and neighborhood stabilization projects.	Camden	NJ	<a href="http://www.sjcscamden.org">www.sjcscamden.org</a>
Tapestri Inc	The Legal Advocate Intern will direct services, assist with client surveys, attend events, help with filling out forms	Tucker	GA	<a href="http://www.tapestri.org">www.tapestri.org</a>
	Support in shelter operations: checking in women and children to the shelter, procuring mail or items for guests, assisting guests with	Louisville	KY	<a href="https://www.uplouisville.org/">https://www.uplouisville.org/</a>

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Uniting Partner for Women and Children	showers, assisting guests with vital document applications, and other duties as assigned.			
United Way of Coastal Empire - 12370	The Intern will assess and recommend improvements to 211 for enhanced efficiency and greater impact in our four-county region (Chatham, Bryan, Effingham, Liberty). The intern will also develop a system to update the 211 database of nonprofit agencies to be inclusive of all agencies in the four-county region. The intern will also participate in community engagement activities and direct client interaction through the 211 call center.	Savannah	GA	<a href="http://uwce.org">uwce.org</a>
YWCA of Charleston Resolve Family Abuse Program	To work with domestic violence advocates in different areas of the program from Hope House domestic violence shelter, court advocacy in three counties, monitored visitation and exchange center, as well as collecting data in order to steer program decisions.	Charleston	WV	<a href="http://www.ywcacharleston.org">www.ywcacharleston.org</a>
YWCA of Charleston Sojourners Shelter for Homeless Women & Families	Working with the homeless population or those at risk of homelessness.	Charleston	WV	<a href="http://www.ywca.org">www.ywca.org</a>
YWCA Shanklin Center for Senior Enrichment	The Intern is responsible for assisting with the day-to-day operations and programming of the YWCA Shanklin Center and for providing case management and advocacy services to the residents	Charleston	WV	<a href="http://www.ywcacharleston.org">www.ywcacharleston.org</a>

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YWCA Greater Austin	Care Coordinator- Care Coordination at YWCA Greater Austin is a trauma-informed holistic program dedicated to assisting clients in eliminating barriers to accessing the services they need. Care Coordinators recognize and acknowledge systemic and institutional challenges in order to restore a client's sense of dignity. Through Care Coordination, we assess needs and goals and work collaboratively with the on-site therapist, external resources, support systems, and community organizations to provide effective comprehensive care. ---- (DUTIES include: Case Management; Psychoeducational classes and services, advocacy and outreach)	Austin	TX	<a href="http://ywcaAustin.org">ywcaAustin.org</a>

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### Law & Business

Agency	Internship Overview	City	State	Website
Brightside Child & Family Advocacy	The Development & Communications Intern will work in the areas of fundraising, marketing, and communications. Interns will have the opportunity to observe juvenile court proceedings and supervised visitation to better understand the mission of the organization. Special projects are assigned based on interests and skills of the intern. Working alongside the Executive Director, Communications Manager, (and Director of Development when she returns from maternity leave), the Development & Communications Intern will have the opportunity to lead fundraising efforts, create social media content, identify funding opportunities, try their hand at grant writing, and support the growth of the organization.	Savannah	GA	<a href="https://www.brightsideadvocacy.org/">https://www.brightsideadvocacy.org/</a>
Brunswick Judicial Circuit-Public Defender's Office	Public Defender Intern: Assistant Public Defenders, Investigators, and support staff in providing representation to poor individuals charged with crimes in the Brunswick Judicial Circuit. This will include assisting attorneys in trial preparation and contacting potential witnesses. The intern will interact directly with clients. During the discussions, interns will acquire information about substance abuse/mental health histories as well as factual information about the allegations. Interns will assist attorneys/support staff in finding rehab placement for clients, finding outpatient services for clients, and assisting staff in finding housing for clients. Additionally, interns will assist in degerming whether prospective clients qualify for Public Defender Services. Interns will have the opportunity to watch courtroom proceedings. This will include pre-trial hearings as well as trials.	Brunswick	GA	<a href="http://gapubdef.org/">gapubdef.org/</a>
	Summer interns support the House of Ruth Legal Clinic's attorneys and advocates who provide client consultations, legal information and referrals, lethality assessment, safety planning and representation to victims of intimate partner violence in protective order and family law cases. Interns will contact clients to conduct follow-up surveys, conduct clients intake	Baltimore	MD	<a href="http://www.hruth.org">www.hruth.org</a>

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House of Ruth	interviews, and present clients' cases to the attorneys to consider offering representation. Interns may also conduct research and will help with other administrative duties as needed. Interns will receive training on the dynamics of domestic violence and remedies available to victims of domestic violence.			
Kanawha County Public Defender	An intern would assist attorneys in a variety of matters including issues involving juvenile, misdemeanor, felony, and appellate cases. Additionally, there will be investigative tasks that will involve speaking with witnesses, clients, and reviewing evidence in cases.	Charleston	WV	<a href="https://pds.wv.gov/pd-offices/Pages/Kanawha.aspx">pds.wv.gov/pd-offices/Pages/Kanawha.aspx</a>
Kentucky Refugee Ministries	This role will assist the Immigration Legal Services department with a variety of administrative duties. These include case management tasks, assisting with client communications, preparing applications for filing, and possible interpretation and translation if language proficient. Other tasks as assigned. If law student applicant, this work will likely include additional legal research and writing tasks.	Louisville	KY	<a href="https://www.kyrm.org">Kyrm.org</a>
Legal Aid of West Virginia	A summer intern assists advocates with tasks related to clients, shadows advocates, and completes assignments. In addition, interns are asked to take on a summer project that is identified early in the internship.	Charleston	WV	<a href="https://legaidwv.org">https://legaidwv.org</a>
Richmond Public Defender's Office	Requesting and reviewing clients medical, mental health, educational, and other types of mitigating records for our legal cases; conducting jury panel research; participating in legal team and client meetings; shadowing client interviews in the Richmond city jail; observing legal proceedings such as bond hearings, jury trials, and sentencing events; and assisting with the referral and placement of clients into programs, treatment, housing, and other community resources.	Richmond	VA	<a href="http://www.vadefenders.org/richmond/">http://www.vadefenders.org/richmond/</a>
	The intern will have the opportunity to observe the representation of indigent criminal defendants throughout the judicial process. This may include observing and/or participating in client interviews, investigations,	Roanoke	VA	<a href="https://www.vadefenders.org">https://www.vadefenders.org</a>

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Office of the Public Defender - Roanoke City	the discovery process, research, and the trial process. The duties of the intern will include assisting attorneys and support staff in a variety of ways throughout the representation of the indigent criminal defendant. Interns possessing a third-year practice certificate may have the opportunity to represent clients in court.			

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### Health & Wellness

Agency	Internship Overview	City	State	Website
Bradley Free Clinic	<p>Conduct patient intake during day and evening medical clinics;                      Support vaccine data entry (including VIIS, QS1, Sostento, Athena, etc);                      Enter med history, etc from patient registration form and follow up to ensure the process is complete;                      Participate in outreach efforts including Wellness Rodeo, Diabetic Management, and other community events, with a special focus on promoting public health access;                      Support clinics for pediatric patients to access school physicals and immunizations, dental exams, and other care;                      Provide front office coverage as requested;                      Create promotional materials and messages to encourage patients to access healthcare;                      Other duties as assigned.</p>	Roanoke	VA	<a href="http://www.bradleyfreeclinic.com">www.bradleyfreeclinic.com</a>
CrossOver Healthcare Ministry	<p>The intern will assist with front desk operations including but not limited to: greeting patients and checking them in for appointments, medication pickup phone calls, checking patients out, making appointment reminder phone calls, follow up appointments, verifying referrals to specialty care, scanning patient records, and sorting through the fax server. Interns who are proficient in Spanish will also interpret for medical appointments.</p>	Richmond	VA	<a href="https://www.crossoverministry.org/">https://www.crossoverministry.org/</a>
CrossOver Healthcare Ministry	<p>The medical scribing intern will scribe for volunteer clinicians by documenting notes in the EHR system. The scribe will also assist clinicians with using the EHR system to send in labs, referrals, and prescriptions. If needed, the medical scribe will also be available to scribe in the eye clinic. This intern will also assist with administrative tasks in our Medicaid program.</p>	Richmond	VA	<a href="https://www.crossoverministry.org/">https://www.crossoverministry.org/</a>
Food Bank of South Jersey	<p>The main duties of the Health and Wellness intern will be helping us execute our various programs in the community (including vaccine clinics and webinars, cooking demonstrations, nutrition classes, and trainings on topics such as food safety, and CPR/First Aid), with prepping supplies at the food</p>	Pennsauken	NJ	<a href="http://www.foodbanksj.org">www.foodbanksj.org</a>

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	bank, and assisting out in the field with set up, clean up, leading a lesson, and assisting participants with paperwork, and recipe preparation.			
Good Samaritan Center	Our Medical Assistant Interns assist with rooming patients, taking a basic medical history, drawing labs, and supporting the patient's provider. Interns also participate in general clinic administration work. Interns work alongside staff MAs and providers and are fully trained as MAs by the completion of the semester.	Atlanta	GA	<a href="http://Goodsamatlanta.org">Goodsamatlanta.org</a>
Health Brigade	Medical Clinic Intern	Richmond	VA	<a href="http://healthbrigade.org">healthbrigade.org</a>
House of Cherith	The HOC internship is a tremendous opportunity to not only gain experience in the human services and social work field, but to walk the journey of recovery, transformation, and success with women that are leaving traumatizing situations. During this program, interns will assist and shadow licensed social workers, case managers, behavioral health specialists, residential service associates, and the executive directors to learn how to serve this population with excellence!	Atlanta	GA	<a href="http://hocatl.org">hocatl.org</a>
Kentucky Refugee Ministries	The KRM medical services intern will work with a team of professionals who are dedicated to ensuring clients are able to access and navigate the health care system. The medical services office strives to ensure access to medical insurance and treatment, promote preventive health care practices, and orient newly-arrived clients to the medical system in the U.S. Interns may assist with health education and outreach, both within KRM and in the larger community; scheduling and accompanying clients to appointments; empowering clients to independently access ongoing treatment; advocating with Medicaid and the Department of Community Based Services to ensure clients maintain active insurance; and maintaining case notes/client files. Ability to transport clients preferred in agency vehicles; willingness to utilize public transit is essential.	Louisville	KY	<a href="http://Kym.org">Kym.org</a>



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### Education & Youth Outreach

Agency	Internship Overview	City	State	Website
Americana World Community Center	<p>Summer Youth Educators are responsible for planning daily activities which serve youth K-12th grades during the Summer Program providing academic, social, and emotional enrichment opportunities that serve our primary population of refugee, immigrant and U.S. born youth learning English as a Second language (ESL) focused on summer learning loss prevention.</p> <p>Primary Duties and Responsibilities:</p> <p>Develop and maintain an environment conducive to learning for K-12th grade students.</p> <p>Plan and implement educationally enriching activities for groups of k-12th grade youth.</p> <p>Prepare for and facilitate small groups of youth in collaboration with other youth staff and interns.</p> <p>Help resolve conflicts among participants following Americana disciplinary policies.</p> <p>Mentor, support, and encourage the success of students at home and in the community.</p> <p>Maintains ongoing and appropriate communication between supervisor, team members and general staff to ensure that all information is transparent and accurate.</p> <p>Participate in mandatory staff development trainings to increase professional knowledge of issues affecting populations represented at Americana.</p> <p>Performs other duties as assigned by the Programs Director or Youth Programs Coordinator.</p>	Louisville	KY	<a href="http://www.americanacc.org">www.americanacc.org</a>

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<p>Greater Austin Chamber of Commerce</p>	<p>The Austin Chamber of Commerce Education and Talent Division leads regional efforts with school district and higher education partners to enhance K-12 capacity to produce academically prepared graduates, transition a greater share of Central Texas students from high school to college, and ensure more students receive the education or training they need to meet future workforce demand.</p> <p>The intern will accomplish programmatic tasks critical to the Chamber’s summer initiatives to increase local high school students’ college and career transition, especially benefiting low-income and first-generation students. The intern will track financial aid and related college and career data for the 10,000 students within the Chamber’s Direct-to-College70 partnership with five local school districts. The intern will prepare research and marketing materials to support outreach connecting students and families to postsecondary college and career opportunities and community funding sources. The intern will provide event coordination and conduct direct outreach (email, phone, texting) to promote postsecondary opportunities in partnership with school counselors, community colleges, and member businesses. The intern will learn how volunteer business members lead the Chamber’s Talent Development priorities by supporting key stakeholder meeting coordination (DTC70 Education/Talent Council meetings). The intern will learn advocacy skills in support of the Education &amp; Talent division and the broader State &amp; Federal Advocacy team by monitoring school boards and legislative committees governing public education, higher education, and workforce development. The intern will research and prepare materials for the Chamber’s annual DC trip in support of education priorities at the federal level. The intern will learn education coalition building skills across community organizations and program design in support of education policy objectives. The intern will assist with economic development meetings, activities, and other duties as assigned.</p>	<p>Austin</p>	<p>TX</p>	<p><a href="https://www.austinchamber.com/">https://www.austinchamber.com/</a></p>

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Life Pieces To Masterpieces	Summer Mentor: 1) Assist our boys and young men as they engage in arts and academic activities, providing behavioral support, arranging supplies, and coordinating transitions; 2) Assist with our Apprentices' transportation to and from our learning centers and on field trips; 3) Act as a "timekeeper," ensuring that teachers are transitioning from activity to activity on schedule; 4) Support with handing out snacks and meals to our Apprentices.	Washington	DC	<a href="http://lifepieces.org">lifepieces.org</a>
Loop It Up Savannah	The intern will be responsible for creating, developing and teaching lesson plans related to literacy and/or STEAM for students between 2nd and 5th grade at one of our Title 1 school through the 21st Century Summer School Program.	Savannah	GA	<a href="https://www.loopitupsavannah.com/">https://www.loopitupsavannah.com/</a>
Loop It Up Savannah	Intern will work with students at school sites to help maintain our school gardens. Intern will be responsible for creating, developing and teaching lesson plans for students in 2nd to 5th grade through the 21st Century Program Summer Program at various Title 1 schools in our district.	Savannah	GA	<a href="https://www.loopitupsavannah.com/">https://www.loopitupsavannah.com/</a>
Mel Wolf Child Development Center - YWCA Charleston	Help our lead teachers with activities and planning in the classroom. Chaperone and aid teachers in our summer camp on field trips. Office help/organization.	Charleston	WV	<a href="http://ywcacharleston.org">ywcacharleston.org</a>
Parks and People	This position assists in the delivery of a high quality environmental education literacy focused summer program for elementary-aged students, ultimately improving reading, math, and science skills while increasing environmental literacy and exposure to the natural world as a part of SuperKids Camp. The Intern facilitates a curriculum focused on play and outdoor recreation that helps instill in campers a natural curiosity for the world around them and the importance of an active lifestyle.	Baltimore	MD	<a href="http://www.parksandpeople.org">www.parksandpeople.org</a>
ReSource	The Youth Workforce Development intern will support our 6-week summer programming which offers both virtual and in-person training opportunities to youth and young adults who are blind and visually impaired. Blind and visually impaired	Burlington	VT	<a href="http://resourcevt.org">resourcevt.org</a>

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	individuals face significant barriers to employment, financial insecurity, and social isolation as a result of their disability.			
Tharros Place, Inc.	Intern will work with the Outreach Coordinator to promote awareness and education initiatives about human trafficking, including social media, press events, community events, and stakeholder trainings. Intern may also do some grant applications. Our new residential facility will be opening summer 2023, so it will be a very exciting time to be with Tharros Place, with additional duties to be determined related to opening and promoting the new facility.	Savannah	GA	<a href="http://www.tharrosplace.com">www.tharrosplace.com</a>
Tharros Place, Inc.	Intern will be responsible for organizing outings and enrichment opportunities for youth, working with staff and community partners to create a schedule of activities that are trauma-informed and client-centered to help youth recover from trauma. Health, wellness, and mindful self-compassion should guide the priorities, with youth input at every step of the process.	Savannah	GA	<a href="http://www.tharrosplace.com">www.tharrosplace.com</a>