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Community-Engaged Learning (CEL) Program Director (S99580)

The mission of the Center for Social Concerns is to enact Catholic social teaching through community-engaged research, teaching, and learning. The primary purpose of the Community-Engaged Learning (CEL) program director position is to advance outstanding academic community-engaged research, teaching, and learning (CERTL) among campus and community partners which results in positive community impact in key local, national, and international areas by developing and maintaining a robust gateway of resources. Those resources include consulting and convening to deepen relationships and networks, hosting events and initiatives to advance content knowledge and skills, and developing and maintaining original, accessible materials that support campus and community partners through the pedagogy and practice of CERTL. The program director will assess the impact of this work and respond accordingly.

This position is guided by the Director of Academic Affairs (DAA), supervises the Community-Engaged Undergraduate Research and Internship Opportunities Program Director, and coordinates closely with key CERTL and CST actors in the Center as well as in units on and off campus whose work connects to these goals.

Cultivate Relationships and Networks between Core Community Partners and Engaged Faculty to Advance Community Impact by Consulting and Convening

I. On the community side, develop and maintain practices and structures that allow for deep knowledge and support of community partners that are core to the Center's work and, as able, to the CERTL work of affinity units on campus. Attend to faculty-identified issues, organizations, and places of interest for expansion and contraction of core partnerships. Structures include but are not limited to: Community-Based Learning Coordinator (CBLC) program, Coalition of Community Fellows for Higher Education, and one-on-one consultations with existing or potential community partners. In addition, this position is responsible for vetting such partnerships to ascertain their ability to meet CERTL needs.

II. On the University side, develop and maintain structures that allow for faculty to develop engaged research, teaching, and learning opportunities. Structures include but are not limited to: the Social Impact Studio, the Collaborative Research Scholars and CST Interns, and one-on-one consultations with existing or potential faculty partners.

Advance CERTL Content Knowledge and Skills among Campus and Community Partners by Hosting Events and Initiatives

Advance the culture of CERTL among campus and community partners by managing events and special initiatives that build core knowledge and skills while responding to the signs of the times and informing that response through an understanding of Catholic social teaching.

Support CERTL Pedagogy and Practice by Developing and Maintaining Original, Accessible Materials

Establish the Center as a gateway for knowledge about the theory and practice of CERTL by developing and maintaining a robust range of dynamic, primarily digital, materials that guide faculty and community partners through CERTL as expressed through CST.

Institutionalize CERTL and Assess CERTL Impact

Advance Institutionalization of CERTL on Campus and in the field by serving on relevant committees and councils (campus, local, state, national, international).

Assessment includes rigorous, continuous gathering of data informed by best practices and interpreted by researchers who can translate data into recommendations. For example, leadership in this area includes calling for engaged courses semesterly and tracking enrollment information to note trends.

Required Skills/Experience

- Minimum Master's degree in relevant field and at least 3 years experience with CERTL.
- Knowledge of community-based learning as a pedagogy and form of scholarship and experience with community-engaged program design and delivery.
- Working knowledge of higher education, and knowledge, including experiential, about service-learning and community-based learning opportunities.
- Evidence of commitment to the mission of the University and the mission of the Center for Social Concerns, which includes understanding of the Catholic Social Tradition.
- Management/administrative experience including at least three years of supervisory experience.
- Strong interpersonal, verbal, and written communication skills.
- Proficiency in computer usage, including University preferred programs (e.g. Google Suite).

Preferred Skills/Experience

- Ed.D. or Ph.D in relevant field preferred.
- Language proficiency in Spanish

Schedule

FT 40+, M-F, some nights and weekends

Apply through jobs.nd.edu.

Please include references when you apply - and provide event/program description (as links) in your cover letter.